

INTERFACILITY TRANSPORT TASK FORCE

October 30, 2001
DoubleTree Hotel Ontario
222 N Vineyard Avenue
Ontario, CA 91764
Phone: (909) 937-0900
Strawberry Peak Room

Airport shuttle from the airport runs every 20 minutes, but you will need to call the hotel to let them know they are expecting pick up. The shuttle is free. You can call the number above for the shuttle.

Ad Hoc Group Leads will develop agendas and provide their members with the necessary information for their meeting.

Agenda

Introductions	10:00 – 10:10 a.m.
Ad Hoc Group Meetings (Non-Ad Hoc Group members are invited)	10:10 – 12:00 noon
Lunch	12:00 – 12:30 p.m.
Convene the Task Force (Full membership)	12:30 p.m.
Approval of July 31, 2001 Minutes	12:30
Approval of Agenda	12:30 p.m.
Ad Hoc Group Progress Reports <i>Group leads will provide a summary of activities. Task Force members will discuss each report and provide input, recommendations for next steps, and new and/or revised objectives.</i>	12:30- 2:00 p.m.
System Standards and Guidelines <i>Miranda Swanson will provide the membership a progress report on the revision of the System Standards and Guidelines and guidance as to the role or the IFT Task Force in this process.</i>	2:00 – 2:30 p.m.
Reimbursement Procedures <i>The IFT Task Force is now under the umbrella of the Vision Process making travel reimbursement available for six (6) members each meeting. Procedures will be explained.</i>	2:30 – 2:45 p.m.
Next meeting date/location/agenda development <i>Plan for next meeting in the North in January.</i>	2:45 – 3:00 p.m.

